

19 September 2017

Excursion to Gold School Creek Senior Site Year 7 2018 Transition Day

Dear Parents/Carers,

The following details relate to an educational excursion to Gold Creek School which is being organised for **all students in year 6**. This excursion is an opportunity for students to have a first-hand experience of high school. The students will meet the year coordinator and other key staff at the school and have an opportunity to navigate the site and experience some high school activities.

Details of the excursion are as follows:

Date:	Tuesday 7 November 2017
Time:	9.00am – 2.30pm
Destination:	Gold Creek School – Senior Site
Cost:	Nil
Travel:	Parents to drop child at Gold Creek School Senior Site and teachers to walk students back to Ngunnawal Primary School after excursion
Clothing:	Full school uniform including SunSmart hat
Lunch arrangements:	Students will need to bring a packed morning tea, lunch and drink bottle with them
Equipment:	Note book and pencil case
Teachers:	Gold Creek Staff and Ngunnawal staff to accompany students back to school

NOTE NEEDS TO BE RETURNED BY: Wednesday 1 November 2017

Please note: Gold Creek School will be hosting a Year 7 2018 information evening for families on Thursday 2 November 2017, in the school gym at 5:45-6:45.

The staff will be carrying a mobile phone to be used if needed for contact with the group, or for calling assistance in an emergency. The staff will also carry a First Aid Kit.

Unacceptable behaviour will be treated as it is normally treated at school, (Thinking table at a designated place or exclusion from an activity). Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, willful or disobedient behaviour. Parents should also be aware that no automatic insurance is provided by the ACT Government in respect of injuries to students, non-enrolled children or yourselves should an injury occur on an excursion. You may wish to consider taking out personal insurance cover for yourself and/or for students and non-enrolled children accompanying the excursion.

PERMISSION SLIP – EXCURSION TO GOLD CREEK SCHOOL SENIOR SITE Tuesday 7 November 2017

- I have discussed with my child the need for sensible behaviour on this excursion.
- I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the costs associated with any emergency arrangements made by the school. I agree to provide to the school any medical information relevant to this excursion. Free ambulance transportation only applies in the ACT
- I agree that my child will be under the authority of the school for the duration of the excursion.
- I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.
- I have read the attached information regarding this excursion and understand what it contains.
- I understand that individual records of contributions are confidential.

I hereby give permission for my child _____ of Class _____ to attend the excursion to the **Gold Creek School** on Tuesday 7 November 2017 and to return by 2.30pm travelling by foot. I will drop my child at Gold Creek School Senior Site, Kellaway Avenue, Nicholls by 9.00 am.

<input type="checkbox"/> Anaphylaxis * <input type="checkbox"/> Asthma * <input type="checkbox"/> Diabetes * <input type="checkbox"/> Epilepsy *	<input type="checkbox"/> Allergies (specify) <input type="checkbox"/> Blood pressure <input type="checkbox"/> Eczema <input type="checkbox"/> Fainting	<input type="checkbox"/> Fits or Blackouts <input type="checkbox"/> Hay fever <input type="checkbox"/> Headaches <input type="checkbox"/> Heart condition	<input type="checkbox"/> Nose bleeds <input type="checkbox"/> Reaction to drugs <input type="checkbox"/> Sight/hearing problems <input type="checkbox"/> Sunscreen sensitivity
<input type="checkbox"/> Dietary Requirements _____			
<input type="checkbox"/> Other _____			

* *Emergency treatment plan is required from your doctor.*

Please tick if your child suffers any of the following:

Have you previously completed the full version of the **Medical Information and Consent Form** for your child during this calendar year? _____

If your child's medical information has changed please update this with the front office prior to the excursion.

In case of an emergency during the excursion:

Contact name: _____

Daytime contact phone number: _____

Full name of parent/ carer (please print): _____

Signature of parent/ carer: _____ Date: _____